

**PRIVATE AND CONFIDENTIAL**

REF: FA33r0



APPLICATION FOR THE POSITION OF

**Dale Power Solutions plc**

Salter Road  
Eastfield Industrial Estate  
Scarborough  
North Yorkshire  
YO11 3DU

All applicants are considered on the basis of the suitability for the job irrespective of Disablement, Race, Creed, Sex or Marital Status.

Candidates must complete the application form giving full details of their education, training and employment during the preceding five years, or since they reached the age of 16, whichever is the shorter period.

Tel: 01723 514141

*PLEASE COMPLETE IN YOUR OWN HANDWRITING*

PERSONAL DETAILS	
SURNAME	TELEPHONE (Home)
FIRST NAMES	MOBILE
ADDRESS	NATIONALITY  If you are not a British subject or a National of an EEC country, do you have a current work permit?  If so, please state expiry date
POSTCODE	NATIONAL INSURANCE NUMBER

EDUCATION			
Schools	from	to	Examinations and results
Further Education and Formal Training	from	to	Courses and results
Courses/Study Being Undertaken At Present			
MEMBERSHIP OF PROFESSIONAL INSTITUTIONS (WITH DATES)			

## EXPERIENCE AND ACHIEVEMENTS

Please provide a description of your experience - include any specialist work undertaken, any relevant training courses and any personal qualities and achievements which you feel make you a suitable candidate for the position for which you are applying.

PRESENT EMPLOYMENT		
TITLE OF POST	NAME AND ADDRESS OF EMPLOYER	DATE EMPLOYMENT COMMENCED
		PRESENT SALARY / WAGE
SUMMARY OF DUTIES AND RESPONSIBILITIES		
REASONS FOR WANTING TO LEAVE		
NOTICE REQUIRED IN YOUR PRESENT POST		
IS YOUR PRESENT POST YOUR SOLE REGULAR EMPLOYMENT?		



PREVIOUS EMPLOYMENT (most recent first)

EMPLOYER and Nature of Business	POSITION HELD AND BRIEF DETAILS OF DUTIES	REASONS FOR LEAVING	EMPLOYMENT DATES		FINAL Salary / Wage
			From	To	

## REFEREES

Please give the names, addresses and status of two referees - they should not be relatives but can be your present employer. Referees will normally be contacted only after interview and prior to any offer of employment being made.

By completing this section, I hereby authorise for approaches to be made to former employers, educational establishments, government agencies and personal referees for verification of the information.

(i) Name  
)

Relationship

Address

Postcode

Home Telephone

Business Telephone

(ii) Name

Relationship

Address

Postcode

Home Telephone

Business Telephone

## HOBBIES, PASTIMES AND INTERESTS

Please give details of any hobbies, pastimes and interests, particularly those which may be relevant to your undertaking the position you have applied for:

## HEALTH

Please give details of:

(i) time lost from work due to health reasons, in past 3 years:

(ii) any treatment you are undergoing at this time:

You may be asked to complete a medical questionnaire and undergo a medical examination.

## SUPPORTING INFORMATION

Do you have a disability as defined by the Disability Discrimination Act 1995? YES / NO

If 'yes' please outline on a separate sheet what adjustments we might need to make.

I confirm that I have no criminal convictions, other than any treated as spent under the provisions of the Rehabilitation of Offenders Act 1974. YES / NO Give Details.

Do you have a full driving licence?  
Do you have any current endorsements?  
Do you have the use of a car?

## DATA PROTECTION

Information from this application may be processed for purposes registered by the company under the Data Protection Legislation. Individuals have the right of access to personal data concerning them.

Your CV may be circulated to other group companies or third party recruitment agencies.  
If you are unsuccessful in your application, your CV will normally be destroyed within six months.

## DECLARATION

I confirm that the information given is complete and accurate.

I accept that any misrepresentation of the facts is a ground for refusal of employment or disciplinary proceedings (and in appropriate cases, criminal charges).

Signature

Date